

## **MSDF VISITATION**

The Department of Corrections strives to provide meaningful opportunities to offenders and their visitors to maintain contact during an offender's confinement. Due to MSDF's limited offender movement operational philosophy, there are no contact visits at the institution. All visits take place utilizing one of the 55 televisit booths.

In addition, there are additional booths for visits with Stanley Correctional Institution and Wisconsin Secure Program Facility inmates. Televisits to SCI and WSPF must be scheduled in advance by calling the Televist Coordinator at 414-212-4979. These visitors must arrive at least 20 minutes before the scheduled televisit to allow for processing in and connection time.

Visitors do not need an appointment for a televisit with an inmate housed at MSDF. Please note, though, that inmates are only allowed visits from persons on their approved visiting list. Contact the inmate's Probation/Parole agent to be approved to visit.

Every inmate at MSDF is eligible for UP TO 9 hours of visiting each week (limited to 3 visits per week) Monday through Friday, between 7am and 4pm. Visits may last up to 3 hours provided they are completed by 4pm. Visits length during high volume times (Monday through Friday 1:00pm to 8pm, Saturdays, Sundays, and legal holidays) will be limited to 1 hour. The total number of persons permitted on a visit may not exceed 2 adults or one adult with 2 minor children.

All visitors must be appropriately dressed, or the visit may be denied.

### **Identification**

All adult visitors, including minors age 16 or older, must provide a current form of identification. There will be *no exceptions* for expired IDs. The only acceptable forms of identification include:

- A State of Wisconsin Driver's License
- A State of Wisconsin picture identification card
- A current passport
- Department of Workforce Development picture identification card.
- An out of state Driver's License or picture identification card if residing out of state at the time of visit
- A Military identification card (if currently in active service)

### **Metal Detector**

All visitors will be required to clear a metal detector.

It is the responsibility of the person wishing to enter the institution to take the necessary steps to enable himself/herself to pass through the metal detector. Staff will instruct visitors to remove required items like; coats, hats, any kind of hair pins/clips or barrettes. (This is to be removed prior to passing through the metal detector so that the staff member can inspect them for contraband). No Cell Phones or tobacco products are allowed in the facility.

### **Public Access Areas**

The following are the only designated public access areas in the institution:

- Administrative offices for business purposes
- The televisiting center. In addition to in-house televisits, point-to-point televisiting is also available to allow inmates' families to have visits when they are housed at the Wisconsin Secure Program Facility (WSPF) or Stanley Correctional Facility (SCI).
- The Revocation Hearings area